



**SPENCER
COUNTY
PUBLIC
LIBRARY**

**SPENCER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES**

Revised 2024

APPLICATION FOR APPOINTMENT

Name _____

Residence Address _____

Business Name _____

Business Address _____

Occupation/Profession _____

Home/Mobile Phone _____ Business Phone _____

Email _____

I have been a resident of Spencer County since: _____ I am a registered voter: Y N

Are you presently an employee of a municipality or a government entity? Y N

I am able to attend a 5:00 p.m. monthly meeting, typically the 2nd Tuesday of every month: Y N

Send signed and completed application to: Board Member Search, c/o Debra Lawson, Director, Spencer County Public Library, 168 Taylorsville Road, Taylorsville, KY 40071, drop it off at the library, or scan and email it to lawson_director@scplky.org using the subject heading: Board Member Search.

APPLICATION

Please complete the following: Use the back of this form or add a page to the document, if necessary.

1. Please describe any qualifications [work experience, education, attributes, skills and/or training] that you feel would provide positive input to the work of the library board.

2. Please describe any former or current public service activities and accomplishments in the community. (school groups, service clubs, other boards or commissions)

3. Please explain why you are interested in serving as a library trustee.

4. Please discuss briefly the goals and directions that should be important to this board.

5. Please identify one thing you think the library currently does very well:

6. Please identify one thing that could be done to make library service even better:

Procedure for filling a Spencer County Public Library Board vacancy [KRS 173.490]:

1. For each vacancy, the Board selects two [2] names of individuals committed to the provision of library service.
2. The names are submitted to the Kentucky Department for Libraries and Archives;
3. The State Librarian and Commissioner approves the names and sends the recommendations to the local county Judge Executive.
4. The County Judge Executive, with the approval of Fiscal Court, appoints one of the two provided names.
5. The newly appointed trustee takes the Oath of Office before the County Judge Executive or other judicial officer.

Board terms and compensation [KRS 173.490]:

1. Except for the initial establishment or filling unexpired terms, trustees may serve for two [2] consecutive terms [four years each] after which they shall not succeed themselves for at least one [1] year.
2. Members of the board shall not receive compensation for their services, but shall be reimbursed for their actual expenses necessarily incurred in the performance of their duties.

Board meetings and attendance [KRS 173.490]

1. The board shall meet on a regularly scheduled basis once each month.
2. Absence of a trustee from four regular monthly meetings of the board during one year of the trustee's term shall constitute automatic resignation.

Conflict of interest [KRS 173.510]:

1. No person is eligible to this office that is directly or indirectly interested in the sale to the library of books, magazines, supplies, equipment, materials, insurance, or services for which library funds are expended.

Applicant Signature

Date

All Library Trustees are required to adopt the Spencer County Code of Ethics. Trustees must complete an orientation which includes instruction on "Your Duty Under the Law" and "Managing Government Records" as well as information on the KDLA and the Kentucky Public Library system. Trustees are urged to be certified by the Commonwealth of KY through continuing education via webinars and/or conference workshops.